

APPENDIX I

ACRONYMS

The United States Postal Service and the U.S. Navy use numerous acronyms in providing postal services. An assortment of these acronyms are listed in this appendix for your use in understanding the language of the job. We recommend you learn and use them while performing your duties.

ACCT —Account	MPSA —Military Postal Service Agency
ADTA —Advance Deposit Trust Account	MRS —Merchandise Return Service
AOMM —Assistant Official Mail Manager	N —Navy
BRM —Business Reply Mail	NMCS —Not Mission Capable Supply
BRMAS —Business Reply Mail Accounting System	OMCCP —Official Mail Cost Control Program
CASREP —Casuaky Report	OMCO —Official Mail Consolidation Office
CMF —Consolidated Mail Facility	OMM —Official Mail Manager
CNO —Chief of Naval Operations	OMMP —Official Mail Management Program
CO —Commanding officer	OPNAV —Office of the Chief of Naval Operations (form)
CONUS —Continental United States	PFO —Postal Finance Officer
COPE —Custodian of Postal Effects	PMCS —Partial Mission Capable Supply
DAPS —Defense Automated Printing Service	PO —Post Office
DD —Defense Department (form)	POP —Postal Operating Procedures
DJMS —Defense Joint Military Pay System	PS —Postal Service (form)
DMM —Domestic Mail Manual	RDD —Required Delivery Date
DO —Disbursing officer	SF —Standard Form
DOD —Department of Defense	SNDL —Standard Navy Distribution List
DSN —Defense Switched Network	SOP —Standard Operating Procedures
FFT —For Further Transfer	UMMIPS —Unifom Material Movement and Issue Priority System
GPO —Government Printing Office	USPS —United States Postal Service
IMM —International Mail Manual	XO —Executive officer
MACOM —Major Command	ZIP Code —Zoning Improvement Plan Code
MPO —Military Post Office (APO or FPO)	

APPENDIX II

REFERENCES USED TO DEVELOP THE TRAMAN

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